Hampton Parish Council
Making it happen for the Parish of Hampton Hargate and Vale

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MINUTES

FULL COUNCIL MEETING

Thursday 6th August 2026

A Full Parish Council meeting for Hampton Parish Council was held on Thursday 6th August 2026 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

Present – Cllr B O'Sullivan (Chair), Cllr C Wiggin (Vice Chair), Cllr C Guyton, Cllr V Patel, Cllr C Ryan, Cllr A Mehta, Cllr K Toynton – Ward.

Emily Pacey – Clerk and Responsible Financial Officer

01/08/2026 **Public Participation**
No members of the public attended the meeting.

02/08/2026 **Ward Councillors Reports**
Cllr C Wiggin & Cllr P Wiggin sent the following report:
Chris attended the Local Plan member working group on 13th July - the update draft local plan is due to go for public consultation after approval at cabinet this month.
Paul attend Children and Young People's Scrutiny Committee on 13th July. He asked questions about the local impact of the proposed Youth Zone, and about improving bus services to allow young people to travel to the zone from Hampton.
Chris attended the Great Haddon Primary School topping out ceremony on 15th July, with the school building on target for opening in January with the first reception class starting at Hampton College Primary in September.
Chris attended the Cabinet meeting on 21st July where decisions made included approval of the Youth Zone concept, refurbishment work at Jack Hunt school swimming pool, and approval of the free parking trial in the city centre funded by the combined authority mayor.
At the Cabinet meeting on July 23rd, funding for upgrades to the changing rooms at Vivacity Premier Fitness were approved. Chris asked for confirmation that the facility will remain open throughout the works - they will, as temporary changing facilities will be provided.
Chris and Paul attended Full Council on July 29th. Chris answered questions as cabinet member on fly tipping at charity clothing bins and bulky waste collections, announcing that the council is going to provide free collection in each ward - details will follow soon. Both spoke in favour of a motion on providing additional data on fly tipping on the council website, Chris as cabinet member and Paul as the new chair of the Task and Finish Group on Fly Tipping and Waste Policy.
Chris attended the opening of the School Uniform pop up shop in Bridge Street, on July 31st helping over 600 people take, swap or donate school uniform. This helps families with the cost of school uniform, and helps the environment by reusing uniform that is no longer needed and preventing it going into waste. There will be

further events during the summer, and any residents needing support can also contact the council at any time.
At our councillor surgery on August 1st, 2 residents raised issues with management charges for communal areas. This is an ongoing issue in the area, and we will work with residents to ensure value for money and that services are provided as they should be.
Community leadership fund applications remain open until December. This can be used for a range of projects per guidance at https://www.peterborough.gov.uk/council/councillors/community-leadership-fund. Cllr Chris Wiggin has £5939.60 to spend, and Cllr Paul Wiggin has £7337.36.
We are continuing to work with Hampton Estates to fix broken rail fences including at Vale Drive and West Lake Avenue, and to clear litter and provide additional bins where required.
Food waste bins should now be rolled out across all flats in the area. The council has advised that some communal bins may be collected a day earlier to help with service reliable.
We received resident complaints about the overnight closures on London Road affecting residents on The Ridge. These were passed on to the council, and no issues were raised during the works.

Cllr John Howard sent the following report:

HAMPTON IN ACTION LITTER PICK.

It seems that an Hampton in Action representative has hated the idea that a 'Conservative Councillor' has been running the Hargate pick-despite me being the only person to step up and do it since Councillor Farooq stood down.
It has been impossible to replace equipment with the Parish through the lead rep, who has been quite happy to cross-question me on why there is damaged equipment.. it shouldn't be a shock after 8 years of use and the equipment does need an update and more capacity. I have funded my own bags, gloves, hand gels and picking equipment to escape the excessive scrutiny of the Hampton in Action representative. He also regularly queries when the pick gets collected, even though nearly every time it has been collected the following day!
He is determined I don't take part, which after 8 years, often with my family too, we have given our time for the community, not as a 'Conservative Councillor' but as someone who wants to contribute to the community. It is a great shame that because of his very personal issues with my choice of politics he has isolated my family from the litter pick, which can only be a detriment to the good of the community.

ONE STOP SHOP BIN.

The ongoing saga continues, me and Vishal have offered to fund a bin from our CLF. I have now requested a meeting with lead officers as frankly this issue is never-ending. I will update the Parish and hope by the next report we will have a suitable solution.

BROKEN FENCE POSTS

This has been affecting both Hampton wards, and Vishal and I have been chasing the felled posts across the Hargate area. The repairs and replacements have now begun.

TROLLEYWISE

Trolley wise now collect trollies every fortnight, as opposed to once a week. This is due to internal changes and a reduction in capacity. It is important to report trollies ASAP to fit in the fortnight window, and we have requested a meeting with Tescos

which I will invite all ward councillors to attend as this issue affects the whole of Hampton and not just a ward.

A response from the Hampton in Action representative regarding Cllr John Howards report was received.
I would like to clarify that at no point have I ever criticised or challenged Cllr John Howard because of his political affiliation. Whether someone is Conservative, Labour, Independent, or from any other party is irrelevant to me when it comes to supporting community initiatives.
I have been involved with the Hampton in Action litter picks for over 20 years and have always welcomed residents and councillors of all political backgrounds taking part. My only concern has ever been that the litter picks remain a community activity and are not perceived as a political exercise.
The correspondence between Cllr Howard and myself has never related to him being a Conservative councillor. In fact, following concerns raised by residents during previous elections, where comments were made on social media suggesting that participation in litter picks could be viewed politically, I made it clear that I was happy for the Hargate litter pick to continue under his organisation, provided it remained focused on the community. My intention has always been to find a local resident to take over the coordination of the Hargate litter pick. Having now found a volunteer, who also happens to be a parish councillor, I believe this has unfortunately been misunderstood and taken personally by Cllr Howard.
I would also like to address the comments regarding equipment. Any discussions about the condition of equipment, replacement needs, or the collection of litter bags were purely operational matters and were never intended as personal criticism. The litter-picking equipment belongs to Hampton Parish Council and is used by a number of community groups and organisations, not solely the Hampton In Action litter pick. In fact, I have previously had discussions with the Parish Council Clerk regarding the purchase of new and replacement equipment, recognising that after many years of use, equipment will naturally require updating and additional capacity may be needed.
I fully recognise and appreciate the time and effort that Cllr Howard and his family have contributed to litter picking over the years. Community volunteers should be thanked for giving up their time to help improve the local environment.
Hampton in Action has always been about bringing people together for the benefit of the community. I hope we can move forward in a positive and constructive manner, keeping the focus on supporting residents and maintaining the success of this long-standing community initiative.

It was noted that, from the September meeting onwards, all Ward Councillor reports will be limited to 150 words. Reports should focus solely on matters relating to Hampton and should not include issues or updates concerning Peterborough as a whole or the wider Council.

03/08/2026 To receive apologies for absence
Cllr Z O'Sullivan, Cllr S Masterson & Cllr I Pratt sent their apologies.

04/08/2026 To receive Declarations of Interest
No members declared an interest on this agenda.

05/08/2026 **To approve the minutes of the Full Council Meeting held on 2nd July 2026.**

It was agreed to approve the minutes of the Full Council meeting held on the 2nd July 2026, Cllr V Patel proposed, Cllr C Wiggin seconded and all were in favour.

06/08/2026 **Planning Applications Update**

- 26/002545/FUL - Dobbies Garden Centre - Phorpres Way – Peterborough - PE7 8NY - Erection of a single-storey external commercial unit (7.0 m × 3.5 m (24.5 m2)) for use as a nail and beauty salon (Use Class E)
  Hampton Parish Council have no comment on this application.
- 26/002584/ADV - The Serpentine Green Shopping Centre, The Serpentine, Peterborough – 2no. freestanding, non-illuminated 2m totem signs to advertise the presence of the InstaVolt EV charging site
  Hampton Parish Council have no comment on this application.
- 26/002566/FUL - 343 Eagle Way, Peterborough, PE7 8GS - Change of use from Class E(a) retail to Class E(c) barbers shop and alterations to shopfront to create 2no. units
  Hampton Parish Council objects to this planning application on several grounds. The proposal provides no public parking, and the addition of a second shop of this nature is likely to generate increased traffic and pedestrian footfall in the area. The application would also result in the loss of valuable office space. Furthermore, the premises are located approximately 200 metres from Hampton College, and the Parish Council considers it inappropriate for a vape shop to operate in such close proximity to an educational establishment. For these reasons, Hampton Parish Council believes the proposed development is unsuitable and recommends that planning permission be refused.

  Citizen Portal Planning - home

07/08/2026 **Planning Decisions**

No update

08/08/2026 **Finance, HR Update & Grant Application**

8.1 It was agreed to approve the Schedule of Payments for August 2026.
Cllr V Patel expressed his disagreement with the payment of the full June invoice for the Lengthsmen contract in Hampton Vale, noting concerns that the Lengthsmen had not been using the allocated cart and therefore the Parish Council had not received a like-for-like service.
The Clerk advised that this matter had been raised with Peterborough City Council, which confirmed that there had been only one occasion on which the Lengthsmen was not using the cart, despite having been instructed on several occasions to do so.
The Clerk further reported that a new Lengthsmen had since been appointed for Hampton Vale and was performing well. As there was no evidence to substantiate claims that the cart had not been used, the full amount of the invoice remained payable.
It was agreed to approve the below schedule of payments, Cllr K Toyn-Ward proposed, Cllr C Wiggin seconded and all were in favour.

Payee	Description	Total	Method	Powers
Expenditure				
Active Hampton	6th August FC PC Meeting	£56.00	Bacs	LGA 1972, s.133
Clerk, Nest, HMRC	Payroll	£2,901.14	Bacs	LGHA 1989 s7
Tesco Mobile	Office Mobile	£15.90	DD	LGA 1972
Peterborough City Council	September - Office (Leisure Centre, Clayburn Road)	£300.00	Bacs	LGA 1972
Peterborough City Council	Lengthsmen Contract - June x2	£7,169.66	Bacs	Highways Act 1980, s130
SLCC	Membership	£253.00	Bacs	LGA 1972
Wave	Hargate Allotments - Water Charge	£562.21	DD	Allotments Act 1908
Clerk	Reimbursement for 3x Bib Tap Push Button Time Flow Taps purchased from Sterinox – Hampton Hargate	£162.00	Bacs	Allotments Act 1908
	Total	**£11,419.91**		
Income				
Allotments	Allotment Rent	£110.00	Bacs	
	Total	**£110.00**		

09/08/2026 **Allotments / Anglian Association Update**

The Clerk reported that the site meeting between GKL and the Allotment Committee held on 17th July had been positive. The concerns previously raised by the Allotment Committee had been addressed, and now satisfied for the road and drainage works to proceed as previously agreed.

Cllr C Guyton also attended the site meeting, during which GKL responded to her questions and concerns.

It was noted that GKL intends to commence the works during the week beginning 10th August, with a proposed start date of Monday 10th August. As the road and drainage works had been approved at previous Parish Council meetings, Members confirmed that they remained satisfied for the agreed works to proceed as planned.

It was noted the Chair of the Hampton Vale Allotment Committee has stepped down.

10/08/2026 **Radar Speed Sign Update.**

10.1 To discuss and approve locations of the three new Speed Signs.

Three new Speed Indicator Devices (SIDs) have been purchased for the Parish and are expected to be delivered in mid-August.

Potential locations discussed included Hargate Way, Hampton Avenue, Eagle Way near Hampton College, and Vale Drive. The Chair requested that councillors consider additional suitable locations and bring their suggestions to the next Parish Council meeting.

It was agreed that one of the devices should be installed on Eagle Way near Hampton College to help improve road safety for students.

It was also agreed that residents would be invited, via social media, to suggest alternative locations for the speed indicator devices.
The Clerk advised Members that she had contacted Peterborough City Council (PCC) on 9th July to seek permission for the installation of three new speed indicator devices and to enquire whether PCC would undertake the installation on the Parish Council's behalf. To date, no response has been received. The Clerk further advised that a follow-up email was sent on 6th August requesting an update.

Cllr K Toynton-Ward wished to place on record her opposition to the purchase of three new speed signs, stating that she considers them to be a poor use of public funds and believes that residents do not pay attention to them.

11/08/2026 **Memorial Bench – Playing Fields, Beaumont Way**

11.1 To discuss the responsibility of the memorial bench & the quote of the installation of the bench.
The Clerk sought advice regarding responsibility for a memorial bench located on a playing field in Hampton. The playing field is owned and maintained by Peterborough City Council. The bench was purchased by a resident in memory of his late wife, while Hampton Parish Council funded the installation after obtaining the necessary approval from Peterborough City Council.
The bench has recently been vandalised and moved from its original location, requiring reinstatement. The resident has stated that the Parish Council should arrange and fund the reinstallation. However, councillors noted that the Parish Council did not purchase the bench and that the original installation was funded as a gesture of goodwill.
It was further noted that the installation was arranged by a previous Clerk and that no records have been identified within the Council's minutes or other documentation confirming responsibility for the bench's ongoing maintenance, repair, or replacement.
Advice has been sought regarding whether the Parish Council has any legal duty or responsibility to reinstall the memorial bench, or whether responsibility rests with the resident as the owner of the bench.
CAPALC has advised that there is no legal obligation requiring the Council to fund or undertake the reinstallation of the bench. The decision as to whether the Council wishes to support or fund the reinstallation is therefore a matter for Members to consider. CAPALC recommended that the matter be discussed and determined at a Council meeting to ensure transparency and that the decision is formally recorded in the minutes.
Quotations have been obtained for the reinstallation of the bench, which range from **£250 to £300 plus VAT**, depending on whether a new concrete base is required in the event that the bench is relocated.

Following advice received from CAPALC, it was resolved that the resident be advised that, as the purchaser of the bench, responsibility for its maintenance, repair and any reinstallation rests with them.
The resident will be advised that any request to reinstall the bench should be directed to Peterborough City Council (PCC). Should the resident not wish to have the bench reinstalled, arrangements must be made for its removal from the playing field.
Members noted that the bench is currently not secured to the ground and therefore presents a potential health and safety risk. It was agreed that the bench cannot

remain in its current condition and location. Furthermore, if the bench is neither removed nor reinstalled within a reasonable timeframe, PCC will be requested to arrange its removal to mitigate the health and safety risk.
Cllr C Ryan proposed, Cllr K Toynton seconded and all were in favour.

12/08/2026 Purchase of new Litter Pick Equipment

The Clerk advised Members that the Parish Council's litter-picking equipment is now ageing, with some items damaged and no longer fit for purpose. As the equipment is regularly used by a number of local organisations, including the Allotment Committee and the Scouts, Members agreed that replacement equipment should be purchased.
It was resolved to allocate a budget of £100.00 for the purchase of new litter-picking equipment, including litter pickers, gloves, and appropriate safety equipment.

13/08/2026 Correspondence and Communication

- Bulky Waste Collection 22nd August 10.00am – 14.00pm Leisure Centre
  The Bulky waste volunteers are confirmed as followed
  10.00am -11.00am - Vijay, Zoe & Brendan
  11.00am – 12.00pm – Chas & Amit
  12.00pm – 1.00pm – To be confirmed
  1.00pm – 2.0pm – To be confirmed
- Hampton In Action Update
  Councillor B O'Sullivan has temporarily assumed responsibility for the Hampton Hargate litter pick until a resident comes forward to take on the role on a permanent basis.
  It was noted that, although Parish Councillors do attend the Hampton in Action litter pick events, these events are not organised by Hampton Parish Council. They are organised by Hampton in Action.
  When Councillors attend, they do so as representatives of Hampton residents rather than in their capacity as Parish Councillors.

14/08/2026 Items for next agenda

- Planning Officer Changes
- Locations of Speed Signs
- Purchase of New Benches

15/08/2026 Date and time of the next Full Council meeting.

- Thursday 3rd September 2026 – 7:15pm.

Closure of the meeting – 20:40