Hampton Parish Council
Making it happen for the Parish of Hampton Hargate and Vale

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AGENDA

FULL COUNCIL MEETING

Thursday 3rd September 2026

A Full Parish Council meeting for Hampton Parish Council will be held on Thursday 3rd September 2026 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

All Members of the Council are herby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emily Pacey – Clerk and Responsible Financial Officer Emily Pacey 25/08/2026

01/09/2026 **To Consider Applications received for Co-Option for Hampton Hargate Ward** *(15mins)*

1.1 Confirmation of Vacancy and Eligibility to Co-opt
1.2 Introduction of Candidates - Each candidate is invited to, Give a short statement about themselves, explain why they wish to join the council and answer questions from councillors.
1.3 Exclusion of Press and Public (Closed Session)
Council resolves to exclude the public under the Public Bodies (Admissions to Meetings) Act 1960 to allow confidential discussion of candidates. (Councillors discuss strengths, suitability, and community involvement.)
1.4 Re-admission of Press and Public
Public returns before voting takes place.
Voting on Candidates (One vote per councillor per vacancy, Absolute majority required, If tied, Chair uses casting vote, If only one candidate for one vacancy, a yes/no vote still takes place, If multiple candidates: lowest-scoring candidate is eliminated and further rounds held until the number of candidates equals the number of vacancies.)
1.5 Resolution to Co-opt (Council formally resolves to co-opt the successful candidate(s).
1.6 Signing of Acceptance of Office (Successful candidate signs, Declaration of Acceptance of Office (must be signed before taking part) & Provided with Register of Interests form.)
1.7 New Councillor(s) Joins the Meeting

02/09/2026 **Public Participation** *(15mins)*

Members of the public are invited to speak on items on the agenda.
The Forum will be open for 15 minutes and will be shared between all speakers present and shall not exceed 5 minutes each. The public are reminded that once the Public Forum section of the meeting has been closed no more public participation is allowed during the remainder of the Council meeting. Councillors are not allowed to enter into any debate during the Public Forum .

03/09/2026 **Ward Councillors Reports** *(10mins)*

All written reports from Ward Councillors are submitted prior to the Council meeting to ensure they can be included in the minutes. During the meeting, Ward Councillors are allocated a ten-minute slot to respond to any questions raised during the public forum or relating to their submitted report.

04/09/2026 **To receive apologies for absence** *(2mins)*

05/09/2026 **To receive Declarations of Interest** *(2mins)*

Members are invited to declare disposable pecuniary interests and other interests of items on the agenda as required.

06/09/2026 **To approve the minutes of the Full Council Meeting held on 6th August 2026.**

Chair signs the minutes as a true record of that meeting and confirms the validity of all decisions taken. *(2mins)*

07/09/2026 **Planning Applications Update** *(10mins)*

No planning applications received.

Citizen Portal Planning - home

08/09/2026 **Planning Decisions** *(2mins)*

- 26/002704/CLP - Operation description: Use of part of the site as an electrical vehicle charging hub, accessible to the public - Cygnet Road Cygnet Park Phorpres Way Hampton Peterborough PE7 8FD
  Decision – Lawful 21st August 2026.
- 26/002537/CLP - Single storey rear extension, 3.000m deep by 4.920m wide, eaves 2.694m and highest point of roof 3.617m, materials to match existing 338 Four Chimneys Crescent Hampton Peterborough PE7 8SR
  Decision – Lawful 31st July 2026.

09/09/2026 **Finance, HR Update & Grant Application** *(10mins)*

9.1 To note the External Audit Report from PKF John for the year end 2025/2026.
9.2 To approve schedule of payments for September 2026

Payee	**Description**	**Total**	**Method**	**Powers**
Expenditure				
Active Hampton	3rd September Recreation & Meeting Hire	£73.00	Bacs	LGA 1972, s.133
Clerk, Nest, HMRC	Payroll	£2,901.14	Bacs	LGHA 1989 s7
Tesco Mobile	Office Mobile	£15.96	DD	LGA 1972

Peterborough City Council	October - Office (Leisure Centre, Clayburn Road)	£300.00	Bacs	LGA 1972
Peterborough City Council	Lengthsmen Contract - July x2	£7,169.66	Bacs	Highways Act 1980, s130
St Ives Town Council	Mental Health Training Course	£180.00	Bacs	LGA 1972
Wave	HVALE Allotments - Water Charge	£745.09	DD	Allotments Act 1908
GKL	Remedial Works and Drainage Works - HVALE Road Surface Allotments	£32,400.00	Bacs	CIL
	Total	**£43,784.85**		

10/09/2026 **Allotments / Anglian Association Update** *(15mins)*

10.1 Update on the road surface and drainage works – Hampton Vale Allotments.

10.2 Update on the Height Barrier – Hampton Vale Allotments.

11/09/2026 **Radar Speed Sign Update.** *(15mins)*

11.1 To discuss and approve locations of the three new Speed Signs.

12/09/2026 **Environmental Purchases / Maintenance Update** *(15mins)*

12.1 To purchase a Memorial Bench for the War Memorial Garden (agreed expenditure of £850.00 in the 2026/2027 Budget)

12.2 Replacement Bench – New Lakeside, Hampton Vale.

12.3 Overflowing of the Litter Bin – Hargate Shops, Hampton.

13/09/2026 **Correspondence and Communication** *(5mins)*

- Anti Social Behaviour around Hampton

14/09/2026 **Items for next agenda** *(2mins*

15/09/2026 **Date and time of the next Full Council meeting.** *(2mins)*

- *Thursday 1st October 2026 – 7:15pm.*

Closure of the meeting – 21:17