

MINUTES

FULL COUNCIL MEETING

Thursday 2nd July 2026

A Full Parish Council meeting for Hampton Parish Council was held on Thursday 2nd July 2026 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

Present – Cllr B O’Sullivan (Chair), Cllr C Wiggin (Vice Chair), Cllr Z O’Sullivan, Cllr V Patel, Cllr H Fields, Cllr T Fields & one member of the public.

Emily Pacey – Clerk and Responsible Financial Officer

Apologies

Cllr C Ryan – Approved

Cllr I Pratt – Approved

Cllr C Guyton – Approved

Cllr A Mehta – Approved

Cllr K Toynton-Ward – Approved

01/07/2026 Public Participation

A member of the public attended the meeting to discuss a memorial bench at Active Hampton, Beaumont Way, which had been removed from its original location and relocated to the opposite side of the playing field. The resident advised that two metal spikes remained in the ground at the original location, which they considered to be a safety concern.

The resident stated that they did not believe it was their responsibility to reinstall the bench and that they considered this to be the responsibility of the Parish Council.

The Chair advised that, as the matter was not included on the agenda, it could not be formally discussed or debated at this meeting. However, the Clerk would obtain quotations for the installation of the bench and the matter would be considered at the August Parish Council meeting, where Members would determine whether the Parish Council had responsibility for the work.

In the meantime, Cllr C Wiggin agreed to contact Peterborough City Council to request the removal of the two remaining spikes to ensure the area is made safe. Members also noted that a suitable new location for the bench would need to be identified and that permission from Peterborough City Council would be required before installation could take place.

02/07/2026

Ward Councillors Reports

Cllr C Wiggin & Cllr P Wiggin – Monthly Report

Much of our council activity in June has focused on training, ahead of council meetings fully resuming in July.

Chris attended the Combined Authority All Member information day on 8th June, where he asked about progress on the Mayor's ambition for additional stations for Peterborough - we are still awaiting an update.

Chris attended the LGC awards on May 10th, with the city council Waste and Recycling Team who tier Bronze award in the Environmental Services category for the free School Uniform Shop at Roots and Rise in Queensgate.

Chris attended the board meeting of Viridor in Peterborough on 15th June, a community fund set up at the Energy Recovery Facility in Peterborough. As part of the update, the board saw how Hampton Seniors have benefitted from the fun.

Details have been shared with the clerk for any interested groups.

At the Cabinet meeting on June 23rd, funding for upgrades to the changing rooms at Vivacity Premier Fitness were approved. Chris asked for confirmation that the facility will remain open throughout the works - they will, as temporary changing facilities will be provided.

Paul attended the Coffee with a Cop event at the Moorhen on 30th June, raising concerns about antisocial behaviour raised to us by residents.

During the hot weather, unfortunately some bin collections were missed due to having to suspend collections due to the heat (it reached 38 degrees in the cabs).

Any missed collections will be prioritised next time round, and residents are reminded that they can leave any recycling that won't fit in the bin in clear plastic bags.

At Full Council on July 1st, Paul asked about the impact of the issues at the Hampton Vale polling station in the May election, and was assured that this problem is a one-off, and that mitigations are in place for future events. He also asked about the possibility of a Great Haddon polling station, which is being looked into.

Community leadership fund applications are open. This can be used for a range of projects per guidance at

<https://www.peterborough.gov.uk/council/councillors/community-leadership-fund>.

Cllr Chris Wiggin has £5939.60 to spend, and Cllr Paul Wiggin has £7337.36.

Unauthorised encampments at Park Home Avenue - we are waiting for O&H to come back with a quotation for any possible solutions.

We are continuing to work with Hampton Estates to fix broken rail fences and bins, and to clear fly tipping as it appears. We have also reported damage to fences at the outdoor gym on Eagle Way to the council.

Media coverage:

Chris commenting on new bins:

<https://www.bbc.co.uk/news/articles/c98r8n9yj61o>

Chris commenting on successful prosecution for fly tipping:

<https://www.peterboroughmatters.co.uk/news/26185165.husband-wife-fined-fly-tipping-peterborough/>

Chris commenting on thanking litter volunteers:

<https://www.peterborough.gov.uk/engagement-hub/litter-volunteers-thanked-for-efforts>

Chris commenting on the opening of Central Park paddling pool:

<https://www.peterboroughtoday.co.uk/news/politics/council/central-park-paddling-pool-to-open-in-peterborough-next-month-right-as-another-hot-spell-arrives-8767278>

- 03/07/2026 To receive apologies for absence**
Cllr C Ryan, Cllr I Pratt, Cllr K Toynton-Ward, Cllr C Guyton & Cllr A Mehta sent their apologies.
- 04/07/2026 To receive Declarations of Interest**
No members declared an interest on this agenda.
- 05/07/2026 To approve the minutes of the Full Council Meeting held on 4th June 2026.**
It was agreed to approve the minutes of the Full Council meeting held on the 4th June 2026, Cllr V Patel proposed, Cllr C Wiggin seconded and all were in favour.
- 06/07/2026 Planning Applications Update**
- 26/00226/PAOTH -Dobbies Garden Centre, Phorpres Way, Peterborough, PE7 8NY - Erection of 4no. padel courts (F2 Local Community) with ancillary development, car and cycle parking, fencing and landscaping
[Citizen Portal Planning - home](#)
Hampton Parish Council have no comment on this application.
- 07/07/2026 Planning Decisions**
No update
- 08/07/2026 Finance, HR Update & Grant Application**
8.1 It was agreed to approve schedule of payments for July 2026, Cllr C Wiggin proposed, Cllr V Patel seconded and all were in favour.
Action: It was noted by Cllr C Wiggin that the Clerk should undertake a like-for-like comparison of stationery prices from EPSO and Viking to determine whether EPSO offers a more cost-effective option.

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Method</u>	<u>Powers</u>
<u>Expenditure</u>				
Active Hampton	2nd July FC PC Meeting	£56.00	Bacs	LGA 1972, s.133
Clerk, Nest, HMRC	Payroll	£2,901.14	Bacs	LGHA 1989 s7
Tesco Mobile	Office Mobile	£15.90	DD	LGA 1972
Microsoft Office	Annual Fee Membership	£84.99	Card	LGA 1972
Peterborough City Council	August- Office (Leisure Centre, Clayburn Road)	£300.00	Bacs	LGA 1972
K Waller	Disinfectant Spray	£25.00	Bacs	Allotments Act 1908
Peterborough City Council	Lengthsmen Contract - April and May x2	£14,339.32	Bacs	Highways Act 1980, s130
Pest Control	H Hargate – Wasp Nest Plot 30B	£180.00	Bacs	Allotments Act 1908
Viking	Ink & Stationary	£125.01	BACS	LGA 1972
	Total	£18,027.36		
<u>Income</u>				
Allotments	Allotment Rent	£1,519.00	Bacs	
	Total	£1,519.00		

8.2 It was agreed to approve the Financial Officers Report, Cllr V Patel proposed, Cllr Z O'Sullivan seconded and all were in favour.

(1) Financial Statement

Appended is a statement for the Revenue including the full precept account as at 24/06/2026 showing an expenditure of £41,365.27 and an income of £74,893.24 along with bank statements, budget control and a bank reconciliation statement.

(2) Bank Reconciliation

Balances as of 24/06/2026

Current Account			
Barclays		6,294.63	
Reserve Account			
Barclays		115,237.27	
CIL account		158,909.82	
Allotment			
Account		3,861.32	
Key Deposit			
Account			
(Allotments)		2,533.85	
Petty Cash Card			
Less unrepresented		-	
payments	19,937.31		
Plus outstanding			
credits			
		-	
	19,937.31		
		-19,937.31	
		266,899.58	
			266,899.58

Movement			-35,527.97
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Cash Book

Expenditure	(Excl investments)	-41,365.27	
Income	(Excl investments)	76,893.24	35,527.97

09/07/2026 Allotments / Anglian Association Update**9.1 Update on the road surface – Hampton Vale Allotments.**

Following the Parish Council's decision to postpone the drainage and road resurfacing works at the Hampton Vale Allotments until after the Bulky Waste Collection, and in light of concerns raised by the Hampton Vale Allotment Committee, the Clerk advised that a site meeting has been arranged for 17th July at 11:00am at the allotments.

The meeting will provide an opportunity for the Committee to discuss their concerns directly with a representative from GKL. Subject to the issues being satisfactorily addressed, it is anticipated that the road works will commence during the weeks beginning 17th August or 24th August.

9.2 Discuss and Approve Quotations for a Height Barrier at Hampton Vale Allotments

Members discussed the installation of a height restrictor barrier at the entrance to the Hampton Vale Allotments following completion of the proposed road resurfacing works. The barrier was considered necessary to protect the new road surface from damage caused by heavy vehicles.

The Clerk presented two quotations for consideration. The first, from A1 Fencing Ltd, was for the supply and installation of a 5.3-metre-wide by 2.1-metre-high single-leaf swing height restrictor, complete with signage, at a cost of £3,340 plus VAT.

The second quotation, from GKL, provided an estimated cost of approximately £4,000 plus VAT, subject to final specification requirements.

Members noted that, once the barrier is installed, the annual Bulky Waste Collection vehicle would no longer be permitted to enter the allotment site.

It was therefore agreed that, for future collections, all waste must be stored in a designated area near the entrance, to the right-hand side of the allotment gates. Following consideration of the quotations received, it was resolved in principle to approve the quotation from A1 Fencing Ltd.

However, Members noted that a site meeting had been arranged for 17th July between the Hampton Vale Allotment Committee and the contractor to discuss concerns regarding the proposed drainage and road improvement works. Should the Committee remain dissatisfied with the proposed works and the road resurfacing project not proceed, the requirement for a height restrictor barrier would be reviewed, as protection of the new road surface would no longer be necessary.

10/07/2026 Radar Speed Sign Quotes and Update.

Members received and considered a quotation report comparing five quotations for solar and battery-powered Vehicle Activated Speed Signs (VAS) from three suppliers: Elan City, Start Safety and Message Maker.

The report reviewed the cost of each option, the availability of 4G connectivity, and overall value for money. Members noted that the Elan City 4G-enabled sign was priced at £2,809.47 per unit and was identified within the report as the preferred option, offering enhanced functionality, including remote access to speed data and monitoring capabilities, whilst remaining competitively priced when compared to alternative suppliers.

Following consideration of the report and quotations received, it was resolved to purchase three solar-powered speed indicator signs with 4G connectivity from Elan City.

It was further resolved that the locations for the three signs would be considered and agreed at the August Parish Council meeting.

11/07/2026

Correspondence and Communication

- The Combined Authority is currently conducting a public consultation on proposed changes to bus services across Peterborough and the wider Cambridgeshire area. In Peterborough, this includes the four subsidised routes (60, 61, 62, and 63) as well as the proposed introduction of a new orbital service. The consultation period runs until 28 July.
[Bus Network Review Engagement - CPCA](#) [Bus-Network-Review-compressed-1.pdf](#)
- The Clerk reported that correspondence had been received from a resident raising concerns regarding litter, graffiti and fly-tipping within the parish. Members discussed the issues raised and noted that a dumped chair had been reported to O&H, as it was located on their land. The graffiti had also been reported to Peterborough City Council, who had contacted the building owner requesting its removal. Members noted that the Parish Council funds two Lengthsmen who undertake litter-picking and maintenance work throughout Hampton Hargate and Hampton Vale to help address litter-related issues.
- Cllr V Patel reported that the new Hampton Vale Lengthsmen has been observed using a litter picker and bag rather than the dustcart previously used in the area. Concerns were raised that this may not represent a like-for-like service. The Clerk advised Members that the matter had been raised with Peterborough City Council; however, no response has yet been received. The Clerk will follow this up and report back to the Council.

12/07/2026

Items for next agenda

- Planning Officer Changes

13/07/2026

Date and time of the next Full Council meeting.

6th August 2026 – 7:15pm

Closure of the meeting – 20:45