

Annual Parish Meeting of Electors

MINUTES

Thursday 28th May 2026

Hampton's Annual Parish Meeting was held on Thursday 28th May 2026 @ 19:00 at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

Present – Cllr B O'Sullivan (Chairman), Emily Pacey (Clerk and RFO to Hampton PC), Ward Councillor P Wiggin, Ward Councillor R Antunes, five Residents

01. To approve the Annual Parish Meeting minutes held on the 8th May 2025.

The Annual Parish meeting of electors minutes held on the 8th May 2025 was approved.

02. Chair's Report 2025-2026.

Hampton Parish Council - Chairman's Annual Report 2025–2026

Good evening everyone,

It is my pleasure to present the Chairman's Annual Report for Hampton Parish Council, reflecting on our activities and achievements over the 2025–2026 year.

Over the past year, the Parish Council has continued its commitment to maintaining and enhancing our community. A key part of this has been ensuring that our local environment remains clean and well cared for. I would like to extend my sincere thanks to our two dedicated Lengthsmen, Colin and Dan, who have worked diligently to keep the streets of Hampton Vale and Hargate clean and presentable for residents and visitors alike.

The Council has also maintained strong financial governance. I am pleased to report that the 2025–2026 end-of-year accounts have been successfully audited and approved by PKF Littlejohn. Throughout the year, we have continued to operate in full compliance with our Financial Regulations and Standing Orders, ensuring transparency and accountability in all financial matters.

Community initiatives have remained a priority. Last year, we successfully organised two bulky waste collection events at the Leisure Centre, which were well attended and greatly appreciated by residents. Building on this success, we have planned three further events for the coming year, scheduled for June, August, and November.

We have also continued to prioritise community safety and wellbeing. Our two defibrillators, located at Active Hampton and Hampton Vale Community Centre, have been regularly

checked and maintained to ensure they remain fully operational and ready for use in an emergency.

The Parish Council has been proud to support a range of local organisations through our grants programme. This year, funding has been awarded to several groups, including the 1st Hampton Guides, the Scouts for their Remembrance poppy project, and Hampton in Action for their community litter pick initiatives. These contributions play an important role in strengthening community spirit and supporting valuable local activities.

Another key achievement this year has been the successful relocation of the Parish Office.

We are now based at the Leisure Centre on Clayburn Road, providing a more accessible and suitable space to support the Council's operations and engagement with residents.

Finally, I would like to take this opportunity to thank all Parish Councillors for their continued dedication and hard work. Their commitment to serving the community is invaluable, and it is through their efforts that we are able to deliver positive outcomes for Hampton.

I look forward to another productive year ahead as we continue working together for the benefit of our community.

Thank you.

03. Ward Councillor's Annual Reports.

Cllr P Wiggin attended the meeting to provide a brief update and thanked residents for their support in his election as Ward Councillor for Hampton Vale. Apologies were received from Cllr C Wiggin; however, a written report was provided and read out by Cllr P Wiggin. The report noted that regular updates had been provided to the Parish Council throughout the year via attendance at meetings and monthly reports. It was further noted that PCC remains a joint-party administration. Cllr C Wiggin has been appointed as the Leader for Environment at PCC, and CLF funding will be available from June 2026 to December 2026 to support future project bids.

Cllr R Antunes provided an update, noting that it has been a busy few months. Regular meetings have been held with the Police, with actions being taken to address knife and bike crime. Residents were encouraged to report any incidents to the Police.

Issues relating to the Moorhen were also raised, with ongoing work between the Police and management to address these concerns.

In relation to highways, it was noted that a plan has been put in place for road adoption to help improve the speed of the process and address issues relating to service charges from developers.

Concerns were also raised regarding junctions, particularly along Nature's Way, where large vehicles have been parking. Highways are addressing this issue, and potential solutions may include the introduction of traffic lights or roundabouts.

04. Unsung Hero Awards.

The Parish Council invited residents to nominate their "Hampton Hero" — an individual or group who has made a positive contribution to the local community. This could include volunteers, supportive neighbours, young people making a difference, or individuals whose kindness and commitment have had a meaningful impact on local life.

A number of nominations were received for the Unsung Heroes Award, all of which were considered by the Council. Following review, three recipients were selected.

Julia Bottomley was recognised for their long-standing commitment to managing a local community café over a number of years. Their work has extended beyond running a successful local service to creating a welcoming and inclusive environment, offering support to those in need, including providing food, a listening ear, and guidance. The café has also supported a diverse range of volunteers, including those gaining work experience, individuals seeking to return to employment, and those with more complex needs aiming to build confidence and independence.

Nathan Minter was recognised for their contribution to maintaining the local environment, including keeping community spaces clean and supporting the development of wildlife habitats. This work reflects a strong commitment to both the local community and the natural environment.

Helen Trotman was recognised for their leadership and dedication within a local youth organisation. Their role has involved coordinating local groups, supporting volunteers, and ensuring safe and effective delivery of activities. Over a number of years, they have provided opportunities and experiences for many young people, while fostering a supportive and collaborative community network. It was noted that all award recipients received a £25 Amazon gift card voucher and an Unsung Hero certificate. On behalf of the Parish Council, members expressed their sincere thanks to the recipients for their hard work, dedication, and positive contributions to the community.

05. Open Forum – an opportunity for Parishioners to raise matters.

Cllr R Antunes raised concerns regarding the cost of the drainage and resurfacing works at the Hampton Vale Allotments and queried whether sufficient quotes had been obtained.

The Clerk and Chair confirmed that three quotes had been secured and that several site meetings had taken place with all contractors. It was also noted that all companies hold the appropriate liability insurance and come recommended.

The Clerk further advised that the contractor selected to undertake the works was recommended by O&H, the landowners of the allotments. It was emphasised that undertaking these works is necessary to ensure the safety of allotment holders, as the alternative would be to consider closing the site on health and safety grounds, which is not the preferred option. The priority remains to maintain a safe and accessible environment for allotment users.

It was noted that all discussions relating to this matter have taken place at a public Parish Council meeting, and the minutes are available on the Hampton Parish Council website.

Cllr R Antunes queried why the income table within the Parish Council meeting minutes appeared to be listed under expenditure.

The Clerk clarified that this was not the case and explained that the Schedule of Payments is structured with the expenditure column followed by the income column. It was noted that this had been misinterpreted by Cllr R Antunes.

Closure of the meeting – 19:22