

MINUTES

FULL COUNCIL MEETING

Thursday 4th June 2026

A Full Parish Council meeting for Hampton Parish Council was held on Thursday 4th June 2026 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

Present – Cllr B O’Sullivan (Chairman), Cllr C Wiggin (Vice Chair), Cllr Z O’Sullivan, Cllr V Patel, Cllr T Fields, Cllr C Ryan, Cllr C Guyton, Cllr I Pratt, Cllr S Masterson.

Emily Pacey – Clerk and Responsible Financial Officer

Apologies

Cllr K Toynton – Ward (Approved)

Cllr H Fields (Approved)

Cllr A Mehta (Approved)

01/06/2026 Public Participation

Helen Trotman attended the meeting to collect her award for the Unsung Heroes nomination. Helen has served as District Commissioner for Girlguiding Hampton since 2019. In this role, she brings together all local units to ensure they operate efficiently and safely, while providing ongoing support and guidance to volunteers. In addition, Helen has led the 1st Hampton Hargate Brownies since 2010, delivering enriching opportunities and experiences to hundreds of young people over the years.

Girlguiding Hampton is a strong and supportive community, largely shaped by Helen’s leadership. Members work collaboratively to run their units and provide assistance when needed. The continued success of Girlguiding Hampton is attributed in large part to Helen’s approachable, supportive nature and her willingness to get involved, including stepping in to help meet adult-to-child ratios where required. Helen is consistently available to listen, provide guidance on safeguarding and behavioural matters, and share her extensive experience to support informed decision-making.

On behalf of the Parish Council, we would like to sincerely thank you for all your hard work and dedication.

02/06/2026

Ward Councillors Reports

Cllr C Wiggin and Cllr P Wiggin June's monthly Ward Councillor Report

In the council elections in May, Paul Wiggin was elected as the new city councillor for Hampton Vale.

We would like to put on record our thanks the outgoing city councillor Marco Cereste for his 10 years of service to the Hampton Vale ward, and wish him the best in his future endeavours.

Following elections (and a subsequent resignation), the composition of the council is as follows:

Conservatives 13 (+3), Labour 11 (-2), Liberal Democrats 8 (-), Peterborough First 8 (-2), Green Party 6 (+1), Reform 5 (+4), Independents 8 (-4).

An agreement was reached to continue the existing cross-party administration with Labour, Peterborough First and Liberal Democrats.

Cllr Chris Wiggin has been appointed Cabinet Member for Environment with responsibility for the environment functions of the Council, including but not limited to:

- Climate change and net zero, • Recycling and waste management, • Parks, Trees and Open Spaces, • Natural and historic environment, • Flood risk management, • Energy strategy, • Environment strategy.

Community leadership fund applications are now open.

This can be used for a range of projects per guidance at

<https://www.peterborough.gov.uk/council/councillors/community-leadership-fund>.

Cllr Chris Wiggin has £5939.60 to spend, and Cllr Paul Wiggin has £7337.36.

Updates on ongoing issues in Hampton:

- Unauthorised encampments at Park Home Avenue - Chris is working with PCC and O&H for a permanent solution at this site
- Empty house on Sharnbrook Avenue - this has now been marketed for sale and all rubbish cleared by PCC

Media coverage:

Chris commenting on paint recycling

<https://www.peterboroughtoday.co.uk/news/people/recycle-old-paint-at-peterborough-household-recycling-centre-8556373>
[paddling pool central park](#)

Chris commenting on Central Park paddling pool

<https://www.peterboroughtoday.co.uk/news/politics/council/council-to-consider-opening-peterboroughs-central-park-paddling-pool-early-next-year-after-frustration-it-remained-closed-during-heatwave-8642069>

Chris approving funding for Flag Fen

<https://www.bbc.co.uk/news/articles/c8e8zzgx26lo>

Paul's Political View: Thirty years on - back at Peterborough City Council

<https://www.peterboroughtoday.co.uk/your-world/political-view-thirty-years-on-back-at-peterborough-city-council-8657440>

Cllr V Patel advised that he is very concerned that the fencing along Eagle Way Community Park has still not been repaired. He also expressed disappointment that, once again, no Ward Councillors from Hampton Hargate have attended or submitted a written report for the Parish Council meeting. In addition, he raised that the traffic lights at the Silver Hill development continue to cause confusion during the installation of the parking bays.

- 03/06/2026 To receive apologies for absence**
Cllr K Toyton-Ward, Cllr H Fields and Cllr A Mehta sent their apologies.
- 04/06/2026 To receive Declarations of Interest**
No members declared an interest on this agenda.
- 05/06/2026 To approve the minutes of the Annual Council Meeting held on 14th May 2026.**
It was proposed by Cllr V Patel, seconded by Cllr C Guyton and all were in favour to approve the minutes of the Annual Council meeting held on the 14th May 2026.
- 06/06/2026 Planning Applications Update**
- 26/002350/HHFUL - 48 Bayleaf Avenue Hampton Vale Peterborough
PE7 8NT - Proposed garage and first floor extensions and internal alterations.
Hampton Parish Council support this application.
- 07/06/2026 Planning Decisions**
No planning decisions received.
- 08/06/2026 Finance, HR Update & Grant Application**
8.1 It was proposed by Cllr I Pratt, seconded by Cllr C Guyton to approve the schedule of payments for June 2026

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Method</u>	<u>Powers</u>
-	-	-	-	-
<u>Expenditure</u>				
Active Hampton	4th June Meeting (PC & Recreation Meeting)	£73.00	Bacs	LGA 1972, s.133
Clerk, Nest, HMRC	Payroll	£2,901.14	Bacs	LGHA 1989 s7
Tesco Mobile	Office Mobile	£15.90	DD	LGA 1972
Microsoft Office	Monthly Fee	£8.49	Card	LGA 1972
Peterborough City Council	July - Office (Leisure Centre, Clayburn Road)	£300.00	Bacs	LGA 1972
Croma Locksmiths	5x key Hampton Vale, 5x key Hampton Hargate / Key Deposit Account	£212.10	Bacs	Allotments Act 1908
Clerk	Reimbursement 3x £25.00 Amazon Vouchers (unsung hero awards)	£75.00	Bacs	LGA 1972
Clerk	Reimbursement - Bulky Waste Posters	£39.18	Bacs	LGA 1972
Clerk	Reimbursement -Office Bin & Office Paper	£34.07	Bacs	LGA 1972
Clerk	Refreshments - Annual Meeting 28th May	£52.36	Bacs	LGA 1972
Wave	HV Allotment Water Bill	£178.95	Bacs	Allotments Act 1908
HV Committee	Memberships	£630.00	Bacs	Allotments Act 1908
HH Committee	Memberships	£580.00	Bacs	Allotments Act 1908
A&K Fencing	3x concrete repair HV Fence / CIL Funds	£252.00	Bacs	Allotments Act 1908
Mark Saunders	Internal Audit 2025-2026	£250.00	Bacs	LGA 1972

	Total	£5,602.19		
Income				
Allotments	Allotment Rent	£1,671.00	Bacs	
	Total	£1,671.00		

8.2 To review and approve the internal audit report for 2025/2026 end of year accounts

The internal audit report was completed on the 28th May 2026, with no issues raised. It was agreed to approve the internal audit report for 2025/2026 end of year accounts, Cllr I Pratt proposed, Cllr Z O'Sullivan seconded and all were in favour.

8.3 Consideration and approval of the Annual Governance Statement (AGAR 2025/2026)

It was agreed to approve the Annual Governance Statement (AGAR Section 1 2025/2026), Cllr T Fields proposed, Cllr C Wiggin seconded and all were in favour.

8.4 Consideration and approval of the Accounting Statement (AGAR 2025-2026).

It was agreed to approve the Accounting Statement (AGAR Section 2 2025/2026), Cllr V Patel proposed, Cllr C Wiggin seconded and all were in favour.

8.5 CIL Funds Update

The Clerk advised as of 4th June 2026 Hampton Parish Council have £130,882.95 in CIL Funds. Within the approved budget for 2026/2027 it was agreed to purchase a Remembrance bench for the War Memorial and two new dust carts for the Lengthsmen.

09/06/2026 Allotments / Anglian Association Update

9.1 Update on the road surface – Hampton Vale Allotments.

The Clerk advised that she met with GKL on site at the Hampton Vale allotments to review the details of the works to be carried out in relation to the road and drainage.

GKL confirmed that work can commence in the week commencing 29th June and will provide written confirmation by email of all items discussed and agreed at the site meeting, including detailed drainage and road surface works. They also confirmed that they will guarantee to return within three months to re-compact the road if required.

10/06/2026 Bulky Waste Volunteers – Saturday 27th June 2026

The Bulky waste volunteers are confirmed as followed

Cllr C Ryan & Cllr S Masterson 10.00am -11.00am Leisure Centre

Cllr C Guyton & Cllr C Wiggin 11.00am – 12.00pm Leisure Centre

Cllr Z O'Sullivan – 12.05pm – 1.00pm – Hampton Vale Allotments (Allotment Holders Only)

Cllr C Wiggin – 1.05pm – 2.00pm – Hampton Hargate Allotments (Allotment Holders Only)

11/06/2026 Policies

11.1 To approve Communications Strategy Policy

It was agreed to approve the Communications Strategy Policy, Cllr C Wiggin proposed, Cllr Z O'Sullivan seconded and all were in favour.

11.2 To approve Social Media Policy

It was agreed to approve the Social Media Policy, Cllr I Pratt proposed, Cllr V Patel seconded and all were in favour.

11.3 To approve Cllr C Wiggin to continue as an approved user for Hampton Parish Councils Facebook Account

It was agreed for Cllr C Wiggin and the Clerk to continue as an approved user for Hampton Parish Councils Facebook account.

12/06/2026 Hampton Speed Cameras Update.

The Clerk confirmed that the speed sign on Westlake Avenue is not functioning due to overhanging trees. Cllr C Wiggin advised that he will investigate who is responsible for cutting the tree; however, this may not be carried out until October following the end of the bird nesting season.

The Clerk also confirmed that she is obtaining quotes from three different companies for a new speed sign to be installed along Hargate Way, as the existing sign at that location is not working and is beyond repair.

An update will be given at July's meeting.

13/06/2026 Update on Travellers in Hampton.

Cllr C Wiggin advised that travellers have attended Park Home Avenue twice within a month. The police and PCC responded promptly on both occasions and moved them on, after which they relocated to Hampton Gardens.

Residents have raised concerns that this may occur more frequently. As the land is owned by O&H, responsibility lies with them. O&H have agreed to obtain quotes for the installation of fencing and/or bollards to help prevent further occurrences.

Cllr C Wiggin confirmed that he will follow this up with O&H and aims to provide an update at the July Parish Council meeting.

14/06/2026 Update on Lengthsmen, Hampton Vale.

The Clerk advised members that the Hampton Vale Lengthsmen has been experiencing difficulties in relation to the Vale Community Centre.

This situation has had a significant impact and he is now on long term leave. The matter is intended to be raised with the Vale Community Centre; however, this has not yet been progressed. In the interim, cover arrangements have been put in place for the individual's duties.

Cllr C Wiggin advised he will follow this up with Peterborough City Council as they hold the lease for the Hampton Vale Centre.

15/06/2026 Correspondence and Communication

No Correspondence received.

16/06/2026 Items for next agenda

- Speed Signs Update
- Planning Officer Changes

17/06/2026 Date and time of the next Full Council meeting.

Thursday 2nd July 2026

Closure of the meeting – 20:30