

MINUTES

FULL COUNCIL MEETING

Thursday 5th March 2026

A Full Parish Council meeting for Hampton Parish Council was held on Thursday 5th March 2026 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

Present – Cllr B O’Sullivan (Chair), Cllr C Wiggin (Vice Chair), Cllr Z O’Sullivan, Cllr V Patel, Cllr A Mehta, Cllr H Fields and Cllr T Fields.

Emily Pacey – Clerk and Responsible Financial Officer

01/03/2026 Public Participation

No members declared an interest on this agenda.

02/03/2026 Ward Councillors Reports

Ward Cllr C Wiggin reported

Since the last full parish meeting I have (or will have) attended the following:

- * Meeting with Persimmon Homes on 9th February with fellow Hampton Vale councillors to discuss their plans for the next phase of development at Great Haddon
- * All Member Briefing on 9th February
- * Cabinet Meeting on 10th February
- * Financial Sustainability Working Group on 11th February
- * Full Council on 25th February at which the budget and medium term financial strategy were approved. I also asked a question on bus services provided by the Combined Authority Mayor and why very few services appear to benefit Peterborough - a survey is ongoing to establish needs and gaps in coverage across Peterborough to feed in to future decisions when bus franchising is introduced.
- * All Member Briefing on 2nd March
- * Cabinet meeting on 3rd March
- * Meeting with PCC and Parish Council regarding the Lengthsmen services on 4th March

Updates on ongoing issues in Hampton:

- * Natures Way - council officers have provided clarity on the triggers for development of Natures Way. The roundabout at Hargate Way junction with Nature’s Way is triggered for delivery prior to the final occupation on Hampton Heights. The need for the dualling and roundabouts at the other junctions from

Jones Hill to Junction 2 is triggered as part of the Great Haddon planning consent. The developers are required to assess this need (this review is ongoing), and to complete any required works before Natures Way is connected to the roads within Great Haddon to the south (either the connection out to A15 London Road, or the connection to the East/West Road out to Lodge Way) and available for public use.

- * Over 70 street light faults reported and awaiting repair across Hampton

- * Update on highway adoption Spring Avenue, Wayside Crescent, Bridle Lane and part of New Lakeside - the developer has advised they are currently working with PCC to conclude agreements and agree scope of remedial works, and they anticipate that these works should be completed and the roads adopted (or onto maintenance with a reduced maintenance period agreed with PCC) by the end of 2026. 2 faulty streetlights on Wayside Crescent have also been raised for repair.

- * Empty house on Sharnbrook Avenue. Work is still ongoing to enable this property to be brought back into use, however PCC have served a notice to allow for removal of waste at this site

- * Raised an issue with visibility of lines and surface water on London Road between Hampton and Yaxley

- * Contacted the Police regarding anti social riding of motorbikes in the Higney Road area

Cllr V Patel requested that Cllr C Wiggin investigate who authorised the installation of the new benches around Hampton, the rationale for their locations, and why the Parish Council was not consulted.

Cllr V Patel asked Cllr C Wiggin how the trigger point for the roundabout at Natures Way and Hargate Way has been allowed to change. It was noted that the original trigger was the occupation of the first house at Hampton Heights, which has since been amended to the occupation of the final house. Cllr Patel requested that Cllr Wiggin seek clarification from PCC on how many times this trigger point has changed, under whose authority the changes were made, and suggested that this query be raised with all ward councillors for a response.

Cllr C Wiggin noted that, for the third consecutive month, no ward councillors other than himself had attended the Parish Council meeting or submitted a report to the Parish Council. He added that Parish Councillors wish to understand what their Ward Councillors are doing.

03/03/2026 **To receive apologies for absence**
Cllr L Sharp, Cllr C Guyton, Cllr C Ryan, Cllr I Pratt, Cllr K Toynton-Ward and Cllr S Masterson sent their apologies.

04/03/2026 **To receive Declarations of Interest**
No members declared an interest on this agenda.

05/03/2026 **To approve the minutes of the previous Council Meeting held on 5th February 2026.**
It was agreed to approve the minutes of the previous Council meeting held on the 5th February 2026, Cllr V Patel proposed, Cllr C Wiggin seconded and all were in favour.

06/03/2026 Planning Applications Update

26/00202/FUL - The Serpentine Green Shopping Centre The Serpentine Hampton Centre Peterborough - Proposal for the installation of 1no. feeder pillar, 2no. pole mounted CCTV and 3no. lampposts.

Hampton Parish Council have no comment on this application.

07/03/2026 Planning Decisions

No Planning Decisions have been made.

08/03/2026 Finance and HR Update

8.1 It was agreed to approve schedule of payments for March 2026, Cllr T Fields proposed, Cllr Z O'Sullivan seconded and all were in favour.

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Method</u>	<u>Powers</u>
-	-	-	-	-
<u>Expenditure</u>				
Clerk, HMRC, Nest	Payroll	£2,901.14	Bacs	LGHA 1989 s7
Peterborough Ltd	Lengthsmen February	£6,404.66	Bacs	Highways Act 1980, s130
Ionos	Email account	£14.40	Card	LGHA 1972 s.266
Tesco	Mobile	£15.00	DD	LGA 1972
Microsoft	Monthly Subscription	£8.49	Card	LGA 1972
Wave	Hampton Vale allotment water charge	£6.83	DD	Small Holdings Allotments Act 1908 S23, 26 AND 42
Froglife Ecological Services	Clearance 1m strip alongside neighbouring fence, installation of membrane, installation of wooden shuttering and gravel installation	£908.40	Bacs	Small Holdings Allotments Act 1908 S23, 26 AND 42
Barclays	Bank Charge	£8.50	DD	LGA 1972
H Vale Committee	Memberships	£50.00	Bacs	Small Holdings Allotments Act 1908 S23, 26 AND 42
H Hargate Committee	Memberships	£60.00	Bacs	Small Holdings Allotments Act 1908 S23, 26 AND 42
Screwfix	Maintenance for H Hargate allotments - Spray Paint, Cable ties, weed killer and mesh fencing	£285.34	Card	Small Holdings Allotments Act 1908 S23, 26 AND 42
Amazon	Dettol wipes	£16.99	Card	LGA 1972
CAPALC	Training Code of Conduct	£45.00	Bacs	

	Total	£10,724.75		
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8.2 To approve Request for Sabbatical/Leave of Absence for Cllr C Guyton.
Cllr C. Guyton requested a leave of absence for six months due to work-related reasons. As this type of leave is not covered by existing legislation, the request is required to be considered by the Council. This item was deferred to the next meeting pending any change in Cllr C Guyton's circumstances.

8.3 To discuss grant application – Hampton Guides.

A grant application was received from 1st Hampton Guides and Rangers for £200.00 to contribute towards tickets for the Big Gig at Wembley, covering attendance for Guides and one leader. It was agreed to approve the grant application, Cllr Z O'Sullivan proposed, Cllr A Mehta seconded, and all were in favour.

09/03/2026 Update on CCTV at the Tump

The Clerk advised that an update had been received regarding CCTV at the Tump, addressing the questions raised at the January Parish Council meeting. The contractor has provided a cost of £225 plus VAT to relocate a camera to an approved position, which includes engineer time and the use of a cherry picker. Additional costs may apply for power connections, structural surveys or column testing, and any required landscaping. Any deployment would be subject to a suitable location being prepared in advance, including power, access, and the necessary permissions. It was noted that, due to integration with the control room for monitoring, Ocular Integration Ltd is the recommended provider, having been appointed following a competitive procurement process based on best value and quality. While alternative mobile CCTV providers are available, these would not integrate with the existing monitoring systems without additional licensing, making it difficult to obtain directly comparable quotations.

The Clerk further advised that local signal testing would be undertaken as part of any future feasibility assessment, and that deployment would not be recommended without confirmation of adequate signal strength.

As the update from Peterborough City Council was received late on Thursday 5th March, it was agreed that this item would be discussed at the April Parish Council meeting.

10/03/2026 Allotments / Anglian Association Update

10.1 Update on the road surface – Hampton Vale allotments.

The Clerk advised that legal advice had been obtained from CAPALC regarding responsibility for repairs to the road within the Hampton Vale allotments. Following review of the lease agreement between O&H and Hampton Parish Council, CAPALC initially advised that the landowner, O&H, appeared responsible for the repairs. However, after further discussion with O&H's Technical Manager, it was noted that the lease states the tenant is responsible for repairing hardcore surfaces within the allotment area, as set out in Clause 6.4 of the lease.

The Clerk advised that this matter has been referred back to CAPALC for further clarification.

The Clerk also confirmed that a site meeting had taken place on the 5th March with GKL Group, contractors for O&H, to obtain a quotation for the repair and maintenance of the Hampton Vale allotment road.

10.2 It was agreed to transfer ownership of the trailer, strimmer, and wheelbarrow to Hampton Angling Association. It was further agreed that the Hampton Hargate and Hampton Vale Committee would continue to have use of the equipment. The Clerk was instructed to complete the necessary transfer form to formally record the assets being transferred.

11/03/2026 Bulky Waste Collection 2026

It was agreed that Hampton Parish Council will proceed with three bulky waste collections, each for a four-hour period.

For the May and November collection, two hours will be allocated at the Leisure Centre, with 45 minutes allocated to each allotment site for use by allotment plot holders only. For the September's collection four hours will be allocated at the Leisure Centre. The proposed dates are 16th May, 12th September, and 7th November, subject to confirmation by Peterborough City Council. Once confirmed, the collections will be advertised on the Parish Council website.

12/03/2026 Annual Parish Meeting Date 2026 and Parish Council Meeting Date for May 2026

It was agreed that, due to the elections being held on 7th May, Hampton Parish Council's Annual Meeting will take place on 14th May. It was also agreed that the Annual Parish Meeting will be held on Thursday 28th May at 7.00pm at Active Hampton.

Cllr A Mehta suggested that an initiative similar to Hampton Heroes could be introduced, allowing residents to vote ahead of the Annual Parish Meeting. Cllr A Mehta advised that he would email the Clerk with further ideas.

Cllr A Mehta left the meeting during proceedings

13/03/2026 Lengthsman Proposal April 2026 – September 2026

Peterborough City Council advised that, as the Lengthsman service has been brought back in-house from 1st April, a service proposal can be offered to Hampton Parish Council for a six-month period only. The cost for this period is £17,924.15 excluding VAT.

It was noted that, due to enhanced employee terms and conditions compared to Peterborough Ltd, there are variances to the previous proposal, including overall service costs and staff waiting days for replacement sickness. These changes reflect the true cost of service delivery and associated risk implications.

The increase compared to the previous year's service is £1,727.85 excluding VAT per Lengthsman.

The Council confirmed that Lengthsman worksheets will now be issued monthly. It was noted that when the Lengthsman are on annual leave or sickness absence, bins will continue to be emptied daily.

The Clerk confirmed that quarterly meetings have been arranged between the Lengthsman, Peterborough City Council (PCC), and herself to ensure the service is operating effectively and to address any issues. Routes and designated rubbish collection points can be reviewed should the Parish Council wish to make changes. Estimated litter and bag collection data will be provided monthly.

The Clerk further advised that PCC has shared the Lengthsman calendar, enabling visibility of leave and sickness absence.

PCC also advised that they can investigate the installation of a tracker on the litter carts; however, any associated costs would be the responsibility of the Parish Council.

It was proposed by Cllr V Patel to approve the Lengthsmen proposal from April – September, seconded by Cllr C Wiggin and all were in favour.

Following a complaint received from Sam Carling MP regarding litter being left outside the Gurkha Lounge in Hampton by the Lengthsmen, it was noted that this location is currently the designated collection point for the rubbish and waste bags which gets collected daily by Peterborough Ltd.

It was agreed that the designated rubbish collection points would be reviewed to determine whether a more suitable location could be identified.

14/03/2026 To give the Clerk permission to update Hampton Parish Council's Facebook page.

It was agreed that the Clerk would be granted access to Hampton Parish Council's Facebook account in order to update social events and share information relating to the Parish Council.

15/03/2026 Trackers for Defibrillators

The Clerk advised that she had investigated the installation of trackers on the Parish Council's defibrillators. Following advice from the East of England Ambulance Service, this is not permitted due to GDPR. Both defibrillators are registered with The Circuit, which notifies the Clerk when a defibrillator has been used and by whom.

16/03/2026 Correspondence and Communication

16.1 The next Councillor Surgery for residents will take place on Saturday 28 March at the Parish Office, Leisure Centre, from 10.00am to 11.00am.

16.2 Road Closure – Hampton Avenue (9th March 2026 to 11th March 2026): The advanced warning signs for residents have not yet been installed. This has been reported to Street Works.

16.3 The next Coffee with a Cop event will take place on Wednesday 25th March 2026 at Active Hampton, from 6.00pm-7.00pm.

16.4 Peterborough City Council Local Elections will take place on Thursday 7th May 2026.

17/03/2026 Items for next agenda

- Annual Parish Meeting
- Bulky Waste Collection Dates
- Cllr C Guyton Sabbatical Leave

18/03/2026 Date and time of the next Full Council meeting.

Thursday 2nd April at 19:15 - Full Council

Closure of the meeting – 21:02