

AGENDA

FULL COUNCIL MEETING

Thursday 5th February 2026

A Full Parish Council meeting for Hampton Parish Council will be held on Thursday 5th February 2026 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emily Pacey

Emily Pacey – Clerk and Responsible Financial Officer

29/01/2026

- | | | |
|-------------------|---|-----------------|
| 01/02/2026 | Public Participation
<i>Members of the public are invited to speak on items on the agenda.
The Forum will be open for 15 minutes and will be shared between all speakers present and shall not exceed 5 minutes each. The public are reminded that once the Public Forum section of the meeting has been closed no more public participation is allowed during the remainder of the Council meeting. Councillors are not allowed to enter into any debate during the Public Forum .</i> | <i>(15mins)</i> |
| 02/02/2026 | Ward Councillors Reports
<i>All written reports from Ward Councillors are submitted prior to the Council meeting to ensure they can be included in the minutes. During the meeting, Ward Councillors are allocated a ten-minute slot to respond to any questions raised during the public forum or relating to their submitted report.</i> | <i>(10mins)</i> |
| 03/02/2026 | To receive apologies for absence | <i>(2mins)</i> |
| 04/02/2026 | To receive Declarations of Interest
<i>Members are invited to declare disposable pecuniary interests and other interests of items on the agenda as required.</i> | <i>(2mins)</i> |
| 05/02/2026 | To approve the minutes of the previous Council Meeting held on 15th January 2026.
<i>Chair signs the minutes as a true record of that meeting and confirms the validity of all decisions taken.</i> | <i>(2mins)</i> |

06/02/2026

Planning Applications Update

(10mins)

- 25/01616/ADV - 2 Ashbourne Road Hampton Centre Peterborough - Uplift to existing freestanding sign on new 12m pole, retaining sign head and double-sided 24 hour appendage.
[25/01616/ADV | Uplift to existing freestanding sign on new 12m pole, retaining sign head and double-sided 24 hour appendage | 2 Ashbourne Road Hampton Centre Peterborough PE7 8BT](#)
- 26/00038/FUL - Aldi Foodstore Brickburn Close Hampton Centre - Installation of replacement plant.
[26/00038/FUL | Installation of replacement plant | Aldi Foodstore Brickburn Close Hampton Centre Peterborough PE7 8NZ](#)
- 25/01181/FUL - Christ The Servant King Church Silver Hill Hampton Centre - Retain existing temporary use of the site as a car park on a permanent basis.
[25/01181/FUL | Retain existing temporary use of the site as a car park on a permanent basis | Christ The Servant King Church Silver Hill Hampton Centre Peterborough PE7 8FF](#)

07/02/2026

Planning Decisions

(2mins)

- 25/01392/CLP - 3 Shrub Road Hampton Vale Peterborough PE7 8LW - Proposed use of domestic garage for dog grooming business.
Decision – Lawful
- 25/01460/FUL - 2 Ashbourne Road Hampton Centre Peterborough PE7 8BT - Redecoration of elevations including window and door frames, drive thru booths and columns resprayed RAL 7022 (dark grey).
Decision - Permitted

08/02/2026

Finance and HR Update

(10mins)

8.1 To approve schedule of payments for February 2026.

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Method</u>	<u>Powers</u>
-	-	-	-	-
<u>Expenditure</u>				
Clerk	Payroll	£1,841.05	Bacs	LGHA 1989 s7
HMRC	Employee Deductions	£570.09	Bacs	LGHA 1989 s7
HMRC	NI Employer Deductions	£314.19	Bacs	LGHA 1989 s7
Nest	Employee Deductions	£100.46	DD	LGHA 1989 s7
Nest	Employer Deductions	£75.35	DD	LGHA 1989 s7
Peterborough Ltd	Lengthsman December)	£6,404.66	Bacs	Highways Act 1980, s130
Ionos	Email account	£14.40	DD	LGHA 1972 s.266
Tesco	Mobile	£15.00	DD	LGA 1972
PKF Littlejohn	External Audit 2024/2025	£504.00	Bacs	
Hampton Leisure	Office Invoice - March 2026	£250.00	Bacs	LGA 1972
Active Hampton	March PC meeting room hire	£53.00	Bacs	LGA 1972
Clerk	8 1st class stamps	£13.60	Card	LGA 1972
	Total	£10,155.80		

8.2 To note PKF Littlejohn 2024/2025 end of year account report.

09/02/2026	Update on CCTV at the Tump	<i>(15mins)</i>
10/02/2026	Allotments Update 10.1 Comments from the Allotment Committee on the allotment tenancy agreement. 10.2 Update on the road surface – Hampton Vale allotments.	<i>(40mins)</i>
11/02/2026	Polices Update 11.1 To approve Hampton PC Biodiversity Policy 11.2 To approve Communications Policy	<i>(10mins)</i>
12/02/2026	Bronze Award Update <i>To complete the PC bronze award the PC still need to show an action plan for the current year, evidence of consulting the community, evidence of publicising elections and vacancies on the council, evidence of considering the impact of the council's functions and decisions on crime and disorder in local area and a record of all training undertaken by staff and councillors in the last year.</i>	<i>(5mins)</i>
13/02/2026	Bulky Waste Collection 2026	<i>(5mins)</i>
14/02/2026	Correspondence and Communication	<i>(2mins)</i>
15/02/2026	Items for next agenda	<i>(2mins)</i>
16/02/2026	Date and time of the next Full Council meeting. <i>Thursday 5th March at 19:15 – Full Council Meeting</i> <i>Thursday 2nd April at 19:15 - Full Council</i>	<i>(2mins)</i>

Closure of the meeting – 21.30