

MINUTES

FULL COUNCIL MEETING

Thursday 4th December 2025

A Full Parish Council meeting for Hampton Parish Council was held on Thursday 4th December 2025 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

Present – Cllr B O’Sullivan (Chair), Cllr C Wiggin (Vice Chair), Cllr Z O’Sullivan, Cllr V Patel, Cllr T Fields, Cllr A Mehta, Cllr I Pratt, Romsey Mill Representatives.

Emily Pacey – Clerk and Responsible Financial Officer

01/12/2025 Public Participation

No members of the public attended the meeting.

02/12/2025 Romsey Mill Introduction and Collaboration Meeting Request

Rebekah Adenaike-Fere from Romsey Mill attended the meeting and delivered a brief presentation outlining the organisation’s background and the services it provides.

Romsey Mill is a charity committed established in 1980 to overcoming disadvantage, challenging injustice and promoting social inclusion with young people, children and families. Each year, they work with over 2,000 individuals and families, from Cambridge city and across areas of Cambridgeshire and Peterborough, including:

- Young mothers and fathers
- Young people on the margins of society who may be involved in risky or anti-social behaviour
- Young people struggling to engage fully with education
- Families with pre-school children
- Young people with an autistic spectrum condition.

Since 2017, they have been active in Hampton, delivering two projects that support disadvantaged and vulnerable young people aged 10–21. During 2024–2025, they engaged with 230 young people.

03/12/2025 Ward Councillors Reports

Cllr C Wiggin provided the below written report -

Since the last full parish meeting I have (or will have) attended the following:

- Hampton Remembrance Sunday service at CSK and the Memorial Garden on 9th November
- All member workshop on the local plan on 10th November
- Armistice Two Minute Silence at Peterborough War Memorial on 11th November
- Extraordinary Full Council on 16th November. Council chose option D from the options available - the Liberal Democrat group supported this option and my article for the Peterborough Telegraph explaining why is here:
<https://www.peterboroughtoday.co.uk/news/opinion/columnists/political-view-peterborough-makes-a-case-for-an-expanded-unitary-authority-5415287>
- Mayor's Charities event at Kathmandu Lounge on 16th November
- Cabinet meeting on 18th November
- Chaired 2 school transport appeals on 19th November
- Great Haddon Primary school consultation on 25th November - I asked about the community facilities (the hall will be available after hours) and whether the school will be a polling station (this hasn't been considered yet)
- Police and Crime Panel on 26th November
- Financial Sustainability Working Group on 26th November
- Meeting with PCC and ward councillors updating us on Great Haddon Primary school plans on 27th November. The school building will not be ready for September 2026, and the reception class will start using spare capacity at Hampton College Primary until the building is ready to occupy, hopefully January 2027.
- Shareholder Cabinet Committee on 2nd December. This included an update on Peterborough Ltd (Aragon) integration - they are still working through issues such as contracts with parish councils, but bulky waste collections should be cheaper.
- Cabinet Policy Forum on 2nd December
- Full Council on 3rd December
- Updates on ongoing issues in Hampton:
 - 15 street light faults reported and awaiting repair across Hampton
 - Graffiti on signs and utility boxes on London Road has been reported and some of it has been cleaned
 - Damaged or faded street nameplates on Delves Way have now been replaced.
 - I have received relevant information following complaints regarding construction on Hampton Avenue, and shared this with concerned residents in terms of what to do if there is any damage to property as a result of ground works and piling
 - The sofa next to Domino's has been removed, along with carpet dumped on London Road at the Hartland Avenue junction
 - Visited the city centre to check on rough sleepers and fulfilled the duty to offer warm shelter, though some chose not to stay
- Community Leadership Fund
 - I still have funds available from my Community Leadership Fund. If any community groups are interested in applying, please put them in contact with me.

It was noted with concern that, once again, despite all six Ward Councillors being invited to submit a written report outlining their monthly activities, only one has done so.

- 04/12/2025 To receive apologies for absence**
Cllr C Guyton, Cllr C Ryan, Cllr H Fields, Cllr L Sharp, Cllr R Antunes, Cllr K Toynton-Ward & Cllr S Masterson sent their apologies.
- 05/12/2025 To receive Declarations of Interest**
No members declared an interest on this agenda.
- 06/12/2025 To approve the minutes of the previous Council Meeting held on 6th November and the Extra Ordinary Meeting held on the 13th November 2025**
It was agreed to approve the minutes of the previous Council meeting held on the 6th November and the Extra Ordinary Meeting held on the 13th November 2025, Cllr Z O'Sullivan proposed, Cllr V Patel seconded and all were in favour.
- 07/12/2025 Planning Applications Update**
- 25/01394/FUL - Dobbies Garden Centre Phorpres Way Cygnet Park Hampton - Erection of 4 no. padel courts with associated infrastructure, lighting and parking.
Hampton Parish Council have no comment on this application.
[25/01394/FUL | Erection of 4 no. padel courts with associated infrastructure, lighting and parking | Dobbies Garden Centre Phorpres Way Cygnet Park Hampton Peterborough PE7 8NY](#)
 - 25/01460/FUL - 2 Ashbourne Road Hampton Centre Peterborough - Redecoration of elevations including window and door frames, drive thru booths and columns resprayed RAL 7022 (dark grey).
Hampton Parish Council have no comment on this application.
[25/01460/FUL | Redecoration of elevations including window and door frames, drive thru booths and columns resprayed RAL 7022 \(dark grey\) | 2 Ashbourne Road Hampton Centre Peterborough PE7 8BT](#)
- 08/12/2025 Planning Decisions**
- 25/01312/DISCHG - 4 Ashbourne Road Hampton Centre Peterborough PE7 8BT - Discharge of condition C7 (Travel Plan) to planning permission 24/01087/FUL.
Decision - Determined
[25/01312/DISCHG | Discharge of condition C7 \(Travel Plan\) to planning permission 24/01087/FUL | 4 Ashbourne Road Hampton Centre Peterborough PE7 8BT](#)
- 09/12/2025 Finance and HR Update**
9.1 It was agreed to approve the below schedule of payments for December, Cllr V Patel proposed, Cllr Z O'Sullivan seconded and all were in favour.

<u>Payee</u>	<u>Description</u>	<u>Total</u>	<u>Method</u>	<u>Powers</u>
Expenditure				
Clerk, HMRC, Nest	Payroll	£3,103.91	Bacs	LGHA 1989 s7
Peterborough Ltd	Lengthsmen (November)	£6,404.66	Bacs	Highways Act 1980, s130
Ionos	Email account	£14.40	DD	LGHA 1972 s.266
Tesco	Mobile	£15.00	DD	LGA 1972
Peterborough Ltd	Bulky Waste (October)	£1,238.10	Bacs	Highways Act 1980, s130

Zurich Insurance	Insurance renewal - October 25 - October 26	£561.01	Bacs	LGA 1972
Hawkspeed Removals	Office Move	£380.00	Bacs	LGA 1972
Roger Ash	Reimbursement of materials - Leak @ Hargate Allotments	£204.00	Bacs	Small Holdings Allotments Act 1908 S23, 26 AND 42
Wave	Water Charge - Allotments - Hampton Vale	£97.63	DD	Small Holdings Allotments Act 1908 S23, 26 AND 42
Vista	Poster for Office	£17.34	Card	LGA 1972
Hampton Leisure	Office Invoice - January 2026	£250.00	Bacs	LGA 1972
Defib4Life	Adult and Child Pads	£250.80	Bacs	LGA 1972
Defib4Life	Defibrillator - Hampton Vale	£1,188.00	Bacs	CIL
	Total	£13,813.95		

10/12/2025 To Discuss Budget / Precept for Year 2026/2027

Following the Extraordinary Meeting on 13th December, the Clerk amended the draft budget as requested and circulated it to members prior to the meeting. Councillors were invited to submit reports on any proposed changes. Requests included:

- Cllr C Ryan – Memorial bench for the memorial garden (£850).
- Cllr B O’Sullivan – £400 for Remembrance Day Poppy Crosses for Scout Group and Guide Unit (to be funded from the Hampton Community Grants budget of £5,000).
- Cllr B O’Sullivan – Two new dust carts for the Lengthsmen – £1,200 each (to be funded from CIL).

It was agreed that the Clerk will contact Peterborough Limited to request the Lengthsmen’s timesheets, details of the amount of litter collected, and information on the areas most affected.

Hampton Parish Council approved the final budget and set the precept at £99,729 for 2026/2027, with £26,878 to be drawn from the general fund to meet the full budget requirement.

It was agreed to update the bank signatories for the Parish Council bank accounts and explore alternative bank accounts to secure a higher interest rate for the Parish Council reserves account. Monthly bank statements will be published on the Councillor login page on the Parish website for Councillors to access.

11/12/2025 Update on Hampton PC Office

The Parish Council has successfully secured an office space located on the second floor of the leisure centre on Clayburn Road. The office will operate two days per week, specifically on Wednesdays and Thursdays.

All office equipment has been removed from storage and delivered to the leisure centre, with the exception of two office chairs and one table that could not be accommodated within the new office space. These items are currently being stored at Active Hampton. It was agreed that the Clerk would confirm whether the British Heart Foundation can accept the two office chairs and the table, noting that this may be challenging as the chairs do not have a fire safety label.

- 12/12/2025 Civil Enforcement Officer & School Crossing Patroller Update**
The Clerk and Councillor Wiggin met with Rebecca Presland (PCC) at Hampton Vale School on 13th November to review parking concerns during school pick-up times. Observations included vehicles parked on grass verges and within the loading bay adjacent to the retail area. Rebecca will report back to PCC regarding the feasibility of increasing civil enforcement patrols in this location.
- 13/12/2025 Update on Article 4, Peterborough.**
Adrian Chapman Executive Director for Place and Economy for Peterborough City Council advised that he had spoken with officers earlier today. A new scheme is planned (subject to Member approval) to commence when the current scheme ends, and it will continue to include the Hamptons. Further discussions are required with the team to consider the governance process and whether the scheme should be extended to other areas.
- 14/12/2025 Correspondence and Communication**
- Great Haddon Primary School: Statutory Consultation - 10 November to 22 December 2025
The Hampton Academies Trust is planning to open its fourth primary school, Great Haddon Primary School, in September 2026. As part of the process for opening a new school, they are required to consult with the local community and stakeholders about our plans.
Visit <https://www.hamptonacademiestrust.org.uk/great-haddon-school/>
Or contact Hampton Gardens School to be sent a hardcopy of the consultation form.
 - Hampton In Action 2025 Final Update
Bags Collected : Hampton Vale 105 ; Hampton Hargate 65
This does not include all the big items such as bicycles , scooter as well as an actual abandon motorbike dump in St James Pond.
We struggled for volunteers at the Hargate event once again and therefore could be grateful if you could reach out to residents to see if you are able to find a Hargate coordinator who is willing to give a couple of hours each month to help run the Hargate event and replace Cllr Howard who has taken over from running these sessions.
- 15/12/2025 Items for next agenda**
- Trackers for the Defibrillators
 - Allotments
- 16/12/2025 Date and time of the next Full Council meeting.**
Thursday 8th January at 19:15 – Full Council Meeting
Thursday 5th February at 19:15 – Full Council Meeting

Closure of the meeting – 21.10