

Minutes Full Council 06/02/2025

Minutes of an additional Full Council Meeting of Hampton Parish Council on 23 January 2025 at 19.30 at Active Hampton, Beaumont Way.

Members present:

Antunes	H Filelds	T Fields	Guyton
B O'Sullivan	Z O'Sullivan	Patel	Ryan
	Sharp	Wiggin (Vice Chair)	Toynton Ward (Chair)

Also present: Locum Clerk/RFO B Boyer. And one member of the public

Members absent:

Pratt			
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Members 13/14 (Quorum 5)

Meeting is open to members of the public.

Item	Resolutions	Action
156 01-2025	Members of the Public are invited to speak on items on the agenda . None.	
157 01-2025	Ward Councillors Forum Ward Councillors are allotted a maximum of ten-minute period (in total, thus 5 minutes each) to provide any updates pertinent to the parish only and respond to any questions received during the public forum pertinent to the parish . Ward councillor Wiggin updated members on budget scrutiny at PCC and that recycling centres would require customers to have a licence from March. There was going to be a new bus franchise. Cllr Antunes talked about a bout a public consultation regarding a primary school and the Yaxley recycling scheme.	
158 01-2025	To receive apologies of absence. The Council received and accepted apologies from Cllr Pratt.	
159 01-2025	To receive Declarations of disclosable pecuniary interest or other interests in items on the agenda. There were None.	

160 01-2025	To approve the minutes of the meeting 09 January and 23 January 2025 if available. a) The Council resolved to approve the minutes of the meeting 09 January 2025 as a true record of that meeting. b) The Council resolved to approve the minutes of the meeting 23 January 2025 as a true record of that meeting. Both sets of minutes were duly signed by the chair of the meeting.	
161 01-2025	To note the minutes of the Human Resources and Employment Committee Meeting minutes 23 January 2025. The Council noted the minutes of the Human Resources and Employment Committee Meeting minutes 23 January 2025.	
162 01-2025	To consider an application received for co-option to a vacancy on the council. The council asked the candidate to leave the room whilst considering the application. He was readmitted and members asked questions of the candidate. The Clerk explained that there was no need to exclude public and press for the vote on whether or not to co-opt the candidate. Cllr Guyton proposed, seconded by Cllr Sharp to exclude public and press for the vote, due to the established precedent in all previous appointments, and so custom and practice. At least until procedures are clarified for future co-options. The council resolved to co-opt Mr Amit Mehta to the council.	Locum Clerk to post Declaration of Acceptance of Office to be signed before a serving councillor and the Members Interest forms.
163 01-2025	To consider commenting on the following planning applications: • <u>Proposed two storey rear extension</u>  201 West Lake Avenue Hampton Vale Peterborough PE7 8LN Ref. No: 25/00057/HHFUL Validated: Wed 15 Jan 2025 Status: Awaiting decision The Council resolved not to comment. • <u>Proposed box dormer loft conversion with 3.no rooflights</u>  5 Magistrates Road Hampton Vale Peterborough PE7 8EQ Ref. No: 25/00009/HHFUL Validated: Tue 28 Jan 2025 Status: Awaiting decision The Council resolved not to comment.	
164 01-2025	To note the following planning decisions: • <u>Proposed ground floor rear extension and internal alterations</u>  10 Archers Wood Hampton Hargate Peterborough PE7 8AW Ref. No: 24/01576/HHFUL Permitted • <u>3x illuminated 'Cameo' sign, 3x illuminated Wave sign using the established Wendys text, 1x non</u>	

	<u>illuminated sign, 2x non illuminated lettering, 1x electronic marketing screen and 1x illuminated free standing pylon sign</u>  Unit 3 Cygnet Road Cygnet Park Hampton Peterborough PE7 8FD Ref. No: 24/01562/ADV Permitted The Council noted the above planning decisions.	
165 01-2025	To receive and note the clerk's report – for information only The clerk reported that she had been unravelling the details of the allotment accounts.	
166 01-2025	To receive and note the action log (AL) as derived from recent minutes – to be tabled. The council received and noted the action log.	Locum Clerk to update AL with most recent decisions.
167 01-2025	Financial Matters a) To authorise payments as per Payment Schedule. The council authorised the payments as per the schedule previously circulated. b) To defer all other finance reports to 31 January 2025 to a later meeting. The council resolved to defer all other finance reports to 31 January 2025 to the F+GP committee 27 February.	
168 01-2025	To consider a draft underlease for the council's office premises. Developments after the publication of the agenda meant that the draft lease was not considered. The council had learnt that it would need to imminently vacate its office premises as they were being renovated. The landlord had offered the council storage free of charge during the refurbishment.	
169 01-2025	To note the requirements for the Local Council Awards Scheme Bronze and consider first steps towards achieving the award. The Council noted the requirements for the Local Council Awards Scheme and decided that the Civility and Respect Pledge should be a starting point.	Clerk to add Civility and Respect Pledge to next Agenda.
170 01-2025	To note correspondence previously circulated by email. The council noted the correspondence previously circulated by email.	
171 01-2025	To note items for future Agendas - for Notification only • Civility and Respevt Pledge • Allotments Renewals and Payments without card payment • Date and format for Annual Parish Meeting • Parking Enforcement Officer	
172 01-2025	To confirm the date and time of the next Full council meeting: 6 March 2025. The Council noted the date for the next Full Council meeting of 6 March 2025 and the next F+GP meeting as 27 February, both at Active Hampton.	

The meeting closed at 21.05.