

AGENDA

FULL COUNCIL MEETING

Thursday 3rd July 2025

A Full Parish Council meeting for Hampton Parish Council will be held on Thursday 3rd July 2025 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emily Pacey

Emily Pacey – Clerk and Responsible Financial Officer

26/06/2025

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|-------------------|---|------------------|
| 01/07/2025 | Public Participation
<i>Members of the public are invited to speak on items on the agenda.
The Forum will be open for 15 minutes and will be shared between all speakers present and shall not exceed 5 minutes each. The public are reminded that once the Public Forum section of the meeting has been closed no more public participation is allowed during the remainder of the Council meeting. Councillors are not allowed to enter into any debate during the Public Forum .</i> | <i>(15 mins)</i> |
| 02/07/2025 | Ward Councillors Reports
<i>Ward Councillors are allotted a ten-minute period to respond to any questions received during the public forum or regarding questions on their written report.</i> | <i>(10mins)</i> |
| 03/07/2025 | To receive apologies for absence | <i>(2mins)</i> |
| 04/07/2025 | To receive Declarations of Interest
<i>Members are invited to declare disposable pecuniary interests and other interests of items on the agenda as required.</i> | <i>(2mins)</i> |
| 05/07/2025 | To approve the minutes of the previous Council Meeting held on 5th June 2025
<i>Chair signs the minutes as a true record of that meeting and confirms the validity of all decisions taken.</i> | <i>(2mins)</i> |

06/07/2025 Planning Applications Update*(10mins)*

- 25/00600/HHFUL - 7 Thompsons Ground Hampton Hargate Peterborough - Proposed three-storey side extension and boundary wall. [25/00600/HHFUL | Proposed three-storey side extension and boundary wall | 7 Thompsons Ground Hampton Hargate Peterborough PE7 8AU](#)

07/07/2025 Planning Decisions*(2mins)*

- 25/00547/CLE - 23 Lady Charlotte Road Hampton Hargate Peterborough PE7 8AE - Lawful use as house in multiple occupation (HMO) for up to 6 people (Class C4).
Decision – Lawful
- 25/00607/CLP - 41 Alder Road Hampton Hargate Peterborough PE7 8BU - Install a garden room 6m wide x 3m depth x 2.4m high using studs to secure the mobile aluminium frame.
Decision – Lawful
- 25/00204/FUL - Aldi Foodstore Brickburn Close Hampton Centre Peterborough PE7 8NZ - Proposed extension of existing car park with associated landscaping and ancillary works.
Decision – Application withdrawn by applicant.

08/07/2025 Finance, HR and Policies Update*(15mins)**8.1 To approve schedule of payments for July 2025.*

Payee	Description	Total	Method	Powers
-	-	-	-	-
Expenditure				
Active Hampton	Temp Office for Clerk - 12th June, 19th June, 25th June, 26th June, 2nd July, 3rd July (including PC meeting on the 3rd July)	£526.00	Bacs	LGA 1972, s.133
Active Hampton	Meeting Room - HR Meeting 26th June	£24.00	Bacs	LGA 1972, s.133
Clerk	Payroll	£1,704.21	Bacs	LGHA 1989 s7
HMRC	Employee Deductions	£515.98	Bacs	LGHA 1989 s7
HMRC	NI Employer Deductions	£284.35	Bacs	LGHA 1989 s7
Nest	Employee Deductions	£92.51	DD	LGHA 1989 s7
Nest	Employer Deductions	£69.38	DD	LGHA 1989 s7
Peterborough Ltd	Lengthsmen (June)	£6,404.66	Bacs	Highways Act 1980, s130
Tesco	Mobile Contract	£15.00	DD	LGA 1972
Ionos	Website	£30.00	DD	LGHA 1972 s.266
Ionos	Website	£14.40	DD	LGHA 1972 s.266
	Total	£9,680.49		

*8.2 To approve the Financial Offices Report.**8.3 To approve Hampton's PC Grievance Policy.**8.4 To approve Hampton Parish Councils Complaints Policy.**8.5 HR Update.*

09/07/2025	Allotment / Recreation Update <i>9.1 To appoint members to the Recreation Working Group. 9.2 To approve the Terms of Reference for the Recreation Working Group. 9.3 To discuss the bulky waste collection for October. 9.4 Be Home Smart Limited – Quotation to instal x4 water troughs at Hampton Vale Allotments.</i>	<i>(20mins)</i>
10/07/2025	Update on Hampton PC Office	<i>(5mins)</i>
11/07/2025	Anit Social Behaviour in Hampton	<i>(10mins CR)</i>
12/07/2025	Hampton Parish Council Parish Plan	<i>(10mins CW)</i>
13/07/2025	War Memorial Monument	<i>(10mins CR)</i>
14/07/2025	Summer Festival 2026	<i>(5mins RA)</i>
15/07/2025	Community Grants	<i>(5mins)</i>
16/07/2025	Hampton Parish Councils Bronze Award Update <i>16.1 To sign up to the Civility & Respect Pledge. 16.2 To discuss the events calendar on the PC website.</i>	<i>(5mins)</i>
17/07/2025	Civil Enforcement Officer & School Crossing Patroller	<i>(5mins BO'S)</i>
18/07/2025	Correspondence and Communication <i>18.1 Grass Roots Football 18.2 Skate Park Lights</i>	<i>(10mins)</i>
19/07/2025	Items for next agenda	<i>(2mins)</i>
20/07/2025	Date and time of the next Full Council meeting. <i>Thursday 7th August at 19:15.</i>	<i>(2mins)</i>

Closure of the meeting – 21.45