

AGENDA

FULL COUNCIL MEETING

3rd April 2025

A Full Parish Council meeting for Hampton Parish Council will be held on 3rd April 2025 at 19:15pm at Active Hampton, Beaumont Way, Hampton, PE7 8DN.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emily Pacey

Emily Pacey – Clerk and Responsible Financial Officer

27/03/2025

01/04/2025 Public Participation

*Members of the public are invited to speak on items on the agenda.
The Forum will be open for 15 minutes and will be shared between all speakers present and shall not exceed 5 minutes each. The public are reminded that once the Public Forum section of the meeting has been closed no more public participation is allowed during the remainder of the Council meeting. Councillors are not allowed to enter into any debate during the Public Forum .*

(15 mins)

02/04/2025 Ward Councillors Reports.

Ward Councillors are allotted a ten-minute period to respond to any questions received during the public forum or regarding questions on their written report.

(10mins)

03/04/2025 To receive apologies for absence.

(2mins)

04/04/2025 To receive Declarations of Interest.

(2mins)

Members are invited to declare disposable pecuniary interests and other interests of items on the agenda as required.

05/04/2025 To approve the minutes of the previous Full Council meeting held on 6th March 2025.

Chair signs the minutes as a true record of that meeting and confirms the validity of all decisions taken.

(2mins)

- 06/04/2025 Planning / Tree Works Applications Update.** (15mins)
- 25/00332/HHFUL - 4 Four Chimneys Crescent Hampton Hargate Peterborough - Proposed single storey rear extension.
 - 25/00374/HHFUL - 15 Ilex Close Hampton Hargate Peterborough - Single storey front extension, loft conversion and with internal alterations.
 - 24/01572/FUL - 4 Swift Close Hampton Vale Peterborough - Change of Use from C3 (residential dwelling) to C2 (residential institution) for up to 2 children (aged 4 to 17). – Appeal from Applicant.

- 07/04/2025 Planning Decisions.** (5mins)
- 25/00009/HHFUL - 5 Magistrates Road Hampton Vale Peterborough PE7 8EQ - Proposed dormer window loft conversion, side windows and increase to height of the rear roof
Date Permitted – 25th March 2025.
 - 25/00200/CLP - 31 Stanton Square Hampton Hargate Peterborough PE7 8BB - Conversion of garage into habitable room and rear single storey extension.
Decision – Lawful 27th March 2025.

- 08/04/2025 Finance / HR Update.** (15mins)
- 8.1 To approve schedule of payments.*

<u>Expenditure</u>			
CAPALC	Membership	£1,470.04	Bacs
Active Hampton	April FC Meeting Room Hire	£49.00	Bacs
SLCC	Locum Clerk	£2,905.24	Bacs
	Total	£4,424.28	

- 8.2 To note the bank balances as per the latest available bank statements.*
- 8.3 To Approve for the Clerk to use excel instead of Rialtas Software to report Financial Matters from April 2025.*
- 8.4 HR Update – To discuss completing Payroll services in house.*
- 8.5 To Note Active Hampton Room Hire Increase from April 2025.*
- 8.6 CIL Reserves Update.*

- 09/04/2025 Quotations for Hampton PC Website and Councillor email addresses.** (15mins)

- 10/04/2025 Allotments.** (5mins)
- 10.1 –To approve the amended Allotment Tenancy Agreement from April 2025.*

- 11/04/2025 Peterborough City Council's Draft Local Plan.** (10mins)

- 12/04/2025 Responsibility of Bins around Hampton.** (10mins)

- 13/04/2025 Bronze Award Update.** (10mins)

- 14/04/2025 Update on Hampton PC Asset List.** (5mins)

- 15/04/2025 Update on Hampton PC Office.** (5mins)

- 16/04/2025 Correspondence and Communication.** (10mins)

17/04/2025 **Items for next agenda.** *(2mins)*

18/04/2025 **Date and time of the next Full Council meeting.** *(2mins)*
Annual Parish Meeting – Thursday 8th May at 18:00pm
Annual Meeting - Thursday 8th May 2025 at 19.15pm.

Closure of the meeting – 21.30